

# Mokelumne Collaborative Group (MCG) Meeting #2 Summary

October 11, 2013

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## Organizations represented

Amador Water Agency	Jackson Valley Irrigation District
Calaveras County	MyValleySprings.com
Calaveras County Water District	North San Joaquin Water Conservation District
Calaveras Planning Coalition	Pacific Gas & Electric
Calaveras Public Utility District	San Joaquin County
California Sportfishing Protection Alliance	San Joaquin County, Public Works
City of Lodi, Public Works	San Joaquin County Resource Conservation District
City of Stockton, Municipal Utilities	Sierra Club, SF Bay Chapter
Delta Fly Fishers, Inc.	Sierra Nevada Conservancy
East Bay Municipal Utility District	Stockton East Water District
Foothill Conservancy	Woodbridge Irrigation District
Jackson Valley Irrigation District	

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## Key Decisions

- Meeting materials: Jordie Bornstein will send out relevant documents as word document attachments to emailed meeting announcements. Copies of the documents will also be placed on the website.
  - Remote meeting participation: If primary and alternate representatives cannot be present, then phone-in participation is an option. Additionally, phone-in participants will be allowed to speak as well as listen. The protocols will be amended to reflect this change.
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## Action Items

- All MCG members: Review the Process Protocols TM by October 18, 2013. Make comments in MS Word showing track changes and send to [kcole@rmcwater.com](mailto:kcole@rmcwater.com).
  - All MCG members: Review the Charter by October 18, 2013. Make comments in MS Word showing track changes send to [kcole@rmcwater.com](mailto:kcole@rmcwater.com).
  - RMC: Post original interest statements for each agency/organization on the website.
  - RMC: Update Process Protocol Technical Memorandum to reflect that phone-in participation at monthly MokeWISE meetings will be allowed to speak as well as listen.
  - RMC: Post Department of Water Resources (DWR) Grant on the project website once it is finalized.
  - R&A: Send MCG documents needing review in MS Word (97-03) to MCG for redline/strikethrough edit capability.
  - Stockton East Water District: Provide breakfast snacks at the November meeting.
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## Summary

### I. Stakeholder Interest Statements

Each MCG member spent 3-4 minutes summarizing the primary interests of their agencies/organizations in the MokeWISE program, including key areas of interest and concern in the watershed, and desired potential project outcomes. MCG members were encouraged to ask clarifying questions. The original statements from each agency/organization will be posted on the website.

### II. Process Protocols Technical Memorandum (TM)

Marie Rainwater (facilitator) gave a brief overview of the development and status of Process Protocol TM and reiterated that written comments are due by October 18, 2013.

The MCG revisited the issue of phone-in participation to meetings. It was decided that phone-in participation should no longer be limited just to “listen-only” and instead allow full participation to the degree possible. Language in the Process Protocols TM will be revised accordingly yet will stress the importance and preference for in-person participation.

The facilitator also explained the role of the Charter (it is a requirement of the Department of Water Resources Grant that is funding this program) which was one of the documents that was posted to the website for the October meeting. The charter is a simple 1-page document that explains the purpose of the Process Protocols (outlining the means by which the MCG will be organized and make decisions) and explicitly states that the MCG members unanimously approve the

Process Protocols. The schedule requires that the MCG review the Charter by October 18, 2013.

### **III. Draft Outcomes and Measures TM**

Dave Richardson summarized the Draft Outcomes and Measures TM, outlining the methodology RMC used to synthesize the “project outcomes and measures” input that was provided by each MCG agency/organization. Initial feedback included numerous changes to wording. MCG members were encouraged to submit all suggestions/comments to RMC as a word document with visible track changes. To facilitate this, Jordie will email the MCG and attach the Outcomes and Measures TM in Microsoft Word.

### **IV. Housekeeping Items and Next Steps**

The MCG approved the September draft meeting summary which will be posted on the website as final.

MCG members volunteered to be part of a group tasked with pre-reviewing the next TM which will be on Public and Disadvantaged Community Outreach. Volunteers included John Brodie, Scot Moody, and Tom Infusino.

Scot Moody volunteered to bring breakfast to the November meeting and requested a reminder one week prior. RMC distributed blank timesheet templates and explained their purpose: to track everyone’s time, coming up with reasonable estimates of dollars spent, and possibly getting credit in the future for grant matching funds. MCG members were encouraged to estimate their “burdened rates,” to include travel time, and to also track time for others in their agencies/organizations who may have attended the first meeting but not the second. NGO members who volunteer their time were asked to estimate a reasonable rate.