

MoKEWISE Collaborative Group (MCG) Meeting #1

September 5, 2013

8:30am – 3:00pm

San Joaquin Farm Bureau Federation

3290 Ad Art Road

Stockton, CA

AGENDA

8:30 – 9:00am	Welcome and Refreshments
9:00 – 9:15	Introductions (All) <i>Process: Round table introductions.</i>
9:15 – 9:30	Introductory Comments
9:30 – 10:00	Project Overview <i>Goal: Provide an overview of the project and answer questions.</i> <i>Process: Presentation and Q&A</i>
10:00 – 10:15	Process Design: Interview Results Overview <i>Goal: Provide an overview of the interview results and answer questions.</i> <i>Process: Presentation and Q&A</i>
10:15 – 12:00pm Includes Break as Needed	Unresolved MCG Process Design Issues <i>Goal: Consensus on key process protocols issues identified in the stakeholder interviews.</i> <i>Process: Discussion, evaluation of options, decision.</i> Options to Discuss <ul style="list-style-type: none">• Meeting locations, schedule, and start times (10 min)• Potential for remote meeting participation (15 min)• Action items/decision log, meeting summaries, or detailed minutes (20 min)• Late participation (20 mins)• Media communication (20 mins)• Additional stakeholders (20 mins)
12:00 – 1:00pm	LUNCH
1:00 – 1:30	Next Steps – Process Design <i>Goal: Confirm process forward for the development of MCG process protocols.</i> <i>Process: Presentation of options, discussion, evaluation of options, decision on path forward.</i> <ul style="list-style-type: none">• Process Design TM
1:30 – 2:00	Schedule Overview and Project Work Flow <i>Goal: Provide team with an overview of project schedule including meetings, agenda topics, and key milestones.</i> <i>Process: Presentation and Q&A</i>
2:00 – 2:30	Interest Statement Development
2:30 – 2:50	Logistics: Lunches and Snacks for Future Meetings
2:50 – 3:00	Wrap-Up, Action Items, and Evaluations
3:00pm	Adjourn